



# Outer North East Community Committee

Alwoodley, Harewood, Wetherby

**Meeting to be held in Civic Hall, Leeds, LS1 1UR**  
Monday, 11th December, 2023 at 6.00 pm

**Councillors:**

- |               |              |
|---------------|--------------|
| L Buckley     | - Alwoodley; |
| N Buckley     | - Alwoodley; |
| D Cohen       | - Alwoodley; |
|               |              |
| S Firth       | - Harewood;  |
| M Robinson    | - Harewood;  |
| R. Stephenson | - Harewood;  |
|               |              |
| N Harrington  | - Wetherby;  |
| A Lamb        | - Wetherby;  |
| P Stables     | - Wetherby;  |

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**Agenda compiled by:** Toby Russell  
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**Head of Locality Partnerships:**  
Liz Jarmin Tel: 37 89035

*Images on cover from left to right:  
Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre  
Harewood - rural landscapes; Harewood Arms  
Wetherby – bridge over the River Wharfe; racehorse sculpture*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items or information have been identified on the agenda</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
5			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on the 18<sup>th</sup> of September 2023.</p>	7 - 12
8			<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p>To consider any matters arising from the minutes (If any)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>100% DIGITAL LEEDS UPDATE</b></p> <p>To receive the report of Head of 100% Digital Leeds which updates the Committee on the work of the 100% Digital Leeds digital inclusion team. Including information on some of the workstreams and activities that are increasing digital inclusion for geographical communities and communities of interest.</p>	13 - 20
10			<p><b>GYPSY TRAVELLER SERVICE</b></p> <p>To receive the report of the Gypsy Traveller Service Refugee Resettlement Manager which provides the Outer North Community Committee with an update on the work of the Gypsy Traveller Service.</p>	21 - 24
11			<p><b>OUTER NORTH EAST COMMUNITY COMMITTEE FINANCE REPORT</b></p> <p>To receive and consider the report of the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund Capital Budget, as well as the Community Infrastructure Levy budget for 2023/24.</p>	25 - 32
12			<p><b>OUTER NORTH EAST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To receive and consider the report of the Head of Locality Partnerships providing an overall update on the work that the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	33 - 46

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p><b>DATE AND TIME OF THE NEXT MEETING</b></p> <p>To note the time and date of the next meeting as Thursday the 21<sup>st</sup> of March at 5:30pm.</p> <p><b>THIRD PARTY RECORDING:</b> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

## OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 18TH SEPTEMBER, 2023

**PRESENT:** Councillor N Harrington in the Chair

Councillors L Buckley, N Buckley,  
D Cohen, S Firth, A Lamb, M Robinson,  
P Stables and R Stephenson

**15 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals.

**16 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There was no exempt information.

**17 LATE ITEMS**

There were no formal late items, but supplementary information was submitted in relation to item 10 - Outer North East Community Committee – Finance Report, which was circulated to Members prior to the meeting.

**18 APOLOGIES FOR ABSENCE**

No apologies for absence had been received.

**19 DECLARATION OF INTERESTS**

No declarations of interest were made at the meeting.

**20 OPEN FORUM**

The Governance Services Officer reported that no submissions had been received with respect to the “Open Forum”

**21 MINUTES OF THE PREVIOUS MEETING**

**RESOLVED** - That the minutes of the meeting held on 24<sup>th</sup> July 2023 be confirmed as a correct record, subject to updating ‘Xmas’ to ‘Christmas’ at minute 10 – The Outer North East Community Committee Finance Report.

**22 MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**23 BEST CITY AMBITION - REFRESH**

The report of the Head of Policy provided the Outer North East Community Committee with an update on the Best City Ambition refresh and sought to gather input from Elected Members and residents.

The Head of Policy outlined the following information:

- The Best City Ambition had been presented to the Outer North East Community Committee two years ago when the ambition was originally being developed.

- The previous feedback provided by Members had been reflected on and reviewed to be incorporated into the ambition, particularly focused on the comments regarding the importance of monitoring progress.
- 2021 census data had contributed to the refreshed plans and further comments were sought from Members to develop the first update of the document.
- The Best City Ambition was the overall vision for the future of Leeds and was built upon the three pillars (health and wellbeing, inclusive growth and net zero) alongside promotion of the Team Leeds values.
- Tackling poverty and inequality was a key strategic element of the ambition and despite the financial context, plans remained ambitious and optimistic.
- The Best City Ambition had been adopted in February 2022 and had replaced the Best Council Plan. Since its adoption peer reviews had been conducted which had contributed to wide ownership of the ambition across Council Departments, partners and stakeholders.
- Key focuses for the evolution of the ambition were to fill gaps in the current version, refine the three ambition statements, underpin the fifteen priorities and to develop the Team Leeds approach. The updated version was scheduled to be submitted to Full Council in February 2024.
- Reflections on the Outer North East Census 2021 data, compared with 2011 data, noted that the population had grown by 4.9% which was below the 8.1% average for Leeds. This was expected given the outer areas having less population density. Housing tenure for the area remained stable. Transport and work model data outlined that 43% of people worked from home and 44% of people regularly drove to work. Bus patronage had fallen by around 50%.
- The Outer North East area level 4 qualification education rate was around 10% higher than the Leeds average and reported health rates remained consistent with the Leeds average.
- The religious landscape data outlined that nearly 30% of the Outer North East population were non-religious, there had been around 6,000 less people who identified as Christian than in 2011, people identifying with Judaism had fallen by around 1,000 and people identifying with Islam had rose by around 1,000 people.
- Models for assessing progress were outlined to be conducted through key performance indicators contained in the Health and Wellbeing Strategy, Inclusive Growth Strategy and Climate Action Plan.
- Long term analysis will be provided via the Leeds social progress index and periodic deeper city analysis will be provided every three years by the Joint Strategic Assessment.
- As part of the social progress index, an online tool was shown to Members which allowed breakdown of data to a ward level, identifying a range of indicators. It was noted that this data will change over time and more will be added before Christmas 2023.

The Committee discussed the following:



- The breakdown of data to a Ward specific level was noted to be useful, however, this may lead to a disparity in funding and amenity and service provision for smaller areas of deprivation within a Ward, that overall scored well in the social progress index.
- In response it was outlined that data for lower super output areas, where a selection of streets comprising of around a thousand people, was in development and the ambition will aim to address poverty in all locations across the district, on an evidence based approach.
- It was noted that once the Joint Strategic Assessment data becomes available the data points will be vast, but where possible, will be broken down to Ward and super output area levels. Deprivation data was readily available at that level already.
- As one of the presentation slides had contained education data relating to Inner East areas, Outer North East data was to be provided to Members.
- Although the data was available at a Ward level, it would require additional work to provide data at a Community Committee level due to the complexity of indexing data for the online tool.
- Although overall Outer North East areas may be considered to be more affluent, headline figures can mask deprivation and it can be difficult to be poor in these Wards due to lacking service provision when compared to inner city areas.
- The success of the ambitions of the approach will be demonstrated by a reduction in inequality across all Wards and by benchmarking data, through the Joint Strategic Assessment, against other core cities.
- If the Census data from 2021 outlining that 43% of people work from home, which was at the height of Covid-19 Pandemic, was to influence travel plans, this may further reduce public transport provision.
- The context of when data was gathered needs to be given significant weight and the Census 2021 data had been utilised due its scale and was useful to compare different areas across Leeds.
- The stakeholders involved in the ambition's consultation process were Council Departments, citizen and community groups.
- Consultation had also been conducted through the Big Leeds Chat 2021, where a roadshow model had visited important community institutions, such as village halls, to directly engage with the public regarding their views on how to improve service provision and life quality in Leeds. It was noted this process was to be repeated to keep figures and views updated.
- Members noted public consultation models often have a limited scope and people with less heard voices may not have engaged with The Big Leeds Chat.
- The level of analysis and scrutiny of data was queried as influence on, for example, poverty or crime reduction initiatives, should not exclude individuals based on averages for the area.
- Data showing high numbers of people working from home aligned with reduced broadband speed figures. Campaigning for better provision in the Outer areas was ongoing but clearly essential. Members requested

an item be brought to the Committee for consideration in order to improve the situation.

- Early years service provision was noted to be low in the Outer North East areas and would need improving in order to provide equality of care across all Wards in Leeds and support present and future families.
- As broadband and childcare provision were primarily provided by private institutions, the amount of Council influence was queried for these key services. Officers outlined providers can be lobbied and thus hold some influence on where further provision is required.
- It was confirmed that the health and quality of rivers was not included as part of the water and sanitation data. In response, Members recommended that this should be incorporated to enrich the data and online tool.
- In order to monitor progress over time, percentages tracked in each Ward can assist with allocating resources where most needed and any decrease in a key indicator can be targeted.
- Working from home data should be broken down further to assist with understanding full time or part time working from home models and associated commutes in order to improve transport provision. It was noted that more recent data may be acquired from the Office of National Statistics and labour market surveys.
- Caution was expressed in regard to using and relying on Census data from 2021 as this was an unprecedented, fundamentally different time. The notion of building plans for the city and influencing a suite of services on this data was deemed inappropriate. It was outlined that the working from home data was not going to be part of the Joint Strategic Assessment or social progress index.

**RESOLVED** – That to the contents of the report and presentation, be noted, along with the comments and recommendations as made by Members as part of the discussion.

(Councillor D Cohen joined the meeting during consideration of this item)

## **24 OUTER NORTH EAST COMMUNITY COMMITTEE FINANCE REPORT**

The Head of Locality Partnerships submitted a report to update the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund (YAF), Capital Budget as well as the Community Infrastructure Levy Budget (CIL) for 2023/24.

The Localities Officer highlighted the following information:

- The Wellbeing budget details were available on page 10 of the report, with a Ward remaining budget split as, £14,340.65 for Alwoodley, £10,138.99 for Harewood and £21,423.93 for Wetherby. Due to the result of a project underspend a further £6,419.74 will be added back to the Harewood allocation.
- There had been no projects approved by delegated decision since the last meeting on the 24<sup>th</sup> of July 2023.
- The Youth Activity Fund budget position Ward split was outlined as £6,510 for Alwoodley, £14,400 for Harewood and £10,650 for

Wetherby. Due to the result of a project underspend a further £1,733 will be added back to the Harewood allocation.

- There had been no changes to the Capital budget balance since the last meeting, with the Ward split being, £12,320.37 for Alwoodley, £10,854.32 for Harewood and £8,820.32 for Wetherby.

Projects set out in the report were discussed, and agreed as follows:

Project Title	Ward	Amount	Decision
Funding towards the cost of external training facilities	Alwoodley	£888	Agreed
Moor Allerton Play Scheme	Alwoodley	£1,000	Agreed
Harewood & Wetherby Anti Burglary Project	Harewood & Wetherby	£7838.16	Agreed

**RESOLVED –**

- 1.) That the Wellbeing & Youth Activities Fund (YAF) applications be determined as set out above.
- 2.) To note;
  - a. The minimum condition arrangements for 2023/24
  - b. The changes to the Small Grant administration process (paragraph 18)
  - c. The details of the Wellbeing Budget position (Table 1)
  - d. The Wellbeing proposals for consideration and approval (paragraph 21)
  - e. The details of the Youth Activities Fund (YAF) position (Table 2)
  - f. The Youth Activity Funding proposals for consideration and approval (paragraph 27)
  - g. The details of the Capital Budget (Table 3)
  - h. The details of the Community Infrastructure Levy Budget (paragraph 29)

(Councillor R Stephenson left the meeting during consideration of this item)

**25 OUTER NORTH EAST COMMUNITY COMMITTEE UPDATE REPORT**

The Committee received a report which provided an update on the key activities being undertaken by the Communities Team based upon the priorities identified by the Community Committee. In presenting the report, it provided the Committee with an opportunity to discuss or seek further information on the range of actions currently being undertaken.

The Localities Officer in attendance introduced the report, outlining the following information:

- Following discussion regarding the low rates of engagement in the Youth Activity Fund consultation at the previous meeting, a further

survey had been developed and sent out to relevant partners and organisations.

- A QR code link to the consultation survey was available and it had also been posted on the Outer North East Community Committee social media pages.

The following points were discussed:

- The Public Health update had referenced climate change as being the single biggest threat to population health and Members had responded requesting justified evidence for this claim.
- The day after the Committee meeting, the 19<sup>th</sup> of September, marked the one-year anniversary of HM Queen Elizabeth's funeral and a message of respect for her service and memory was expressed by the Committee.
- On Page 31 of the report, as part of the Employment and Skills update, it had referenced training provision for ICT and digital communications. It was requested that further details of this be included within the earlier request for an item on broadband coverage for the Outer North East area, detail for this can be found above as part of the discussion for minute 23 – Best City Ambition -Refresh.
- A request was made for consideration of an agenda item at the next meeting regarding illegal traveller encampments occurring at the recently opened East Leeds Orbital Road. It was noted this will involve input from the Gypsy Traveller Service, Parks and Countryside and the Serious Environmental Crime Team.
- Concerns were raised regarding the Public Health update on the fall in child vaccination rates, particularly MMR. A request for comparative data on the flu and Covid-19 vaccination winter 2023 roll out from previous years was also raised. Further information on these key issues were requested from Public Health in order to limit and understand serious health concerns for the future.

**RESOLVED** – That the contents of the report, along with Members comments, be noted.

## **26 DATE AND TIME OF THE NEXT MEETING**

**RESOLVED** – To note that the next meeting will take place on Monday 11<sup>th</sup> December 2023 at 5.30pm.



**Report of:** Head of 100% Digital Leeds

**Report to:** Outer North East Community Committee  
(Alwoodley, Harewood and Wetherby)

**Report author:** Jason Tutin, Head of 100% Digital Leeds

**Date:** 11<sup>th</sup> December 2023

**To note**

## 100% Digital Leeds Update

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### Purpose Of Report

1. To update the Committee on the work of the 100% Digital Leeds digital inclusion team. Including information on some of the workstreams and activities that are increasing digital inclusion for geographical communities and communities of interest.

### Main Issues

2. Digital inclusion is social inclusion. The 100% Digital Leeds programme has always taken a 'furthest first' approach to digital inclusion. The 100% Digital Leeds team work with partners who support some of the most (digitally) excluded people, communities, and communities of interest in Leeds. The team bring their expertise and deep understanding of digital inclusion as an enabler that can improve outcomes for the organisations and the people concerned. They listen to the expertise of organisations who understand the lived experience of people who are often marginalised, under-represented and seldom heard.
3. The 100% Digital Leeds team develop sustainable, long-term solutions to increase digital inclusion by embedding digital interventions within existing locations, services and activities. They work collaboratively through partnerships and networks to build a coordinated and connected digital inclusion ecosystem across Leeds.
4. The 100% Digital Leeds ambition is summarised below:
  - **Vision:** Everyone in Leeds has equal opportunity to use digital tools, technology and services in the right way for them.

- **Mission:** Build a coordinated and connected digital inclusion ecosystem across Leeds; Increase the capacity of organisations across the city to deliver digital inclusion in a sustainable way; Implement interventions in response to community need.
  - **Objectives:** Increase access and accessibility; Increase community capacity to build sustainable interventions; Increase awareness and understanding of the digital inclusion agenda and influence systems-level change across the city.
5. 100% Digital Leeds strengthens the digital inclusion infrastructure across the city by bringing together organisations in a place or serving a particular community to address challenges at scale. They increase investment into digital inclusion by helping organisations to identify and apply for funding. They use Inclusive Growth principles to build digital inclusion capacity and confidence within organisations and across sectors.
  6. The Key Initiatives that the team are working on are set out on the [100% Digital Leeds website](#). These include:
    - Digital Health Hubs
    - Digital inclusion for older people
    - Be Online Stay Safe (BOSS)
    - Transport Connections: supporting older people to use transport apps
    - Financial resilience
    - People with learning disabilities and autistic people
    - Low-income families
    - Care settings
  7. Many of the Key Initiatives have a citywide scope, while others are focused on specific geographical areas and delivered by local delivery partners in those places. For example, the Older People’s Digital Inclusion Network is co-chaired by 100% Digital Leeds and Leeds Older People’s Forum. It includes 38 organisations supporting older people across the city, including Neighbourhood Networks such as Moor Allerton Elderly Care (MAE Care) and Wetherby in Support of the Elderly (WiSE).
  8. The Older People’s Digital Inclusion Network builds sector capacity to support digital inclusion for older people by identifying shared priorities, forging new partnerships, and sharing learning and resources.
  9. The Network has worked to address a number of priorities this year. For example, the Transport Connections project has been exploring how the use of digital tools and technology can improve and increase transport options for older people. The project was funded by the Department for Transport’s ‘Tackling loneliness with transport’ fund.
  10. The project has six key delivery partners that are supporting older people to use digital to help them to navigate around the city, increasing their independence and improving their access to services. Three of the partners have a local remit, and three work citywide.

The delivery partners are:

- Holbeck Together
- Morley Digital
- Cross Gates and District Good Neighbours

- Leeds Irish Health and Homes
- Your Backyard
- Age UK Leeds

11. This combined approach to local and citywide provision means that people in geographical communities, neighbourhoods and wards that may not have a local delivery partner can still benefit from the digital inclusion work that is happening across the city.
12. The 100% Digital Leeds team has recorded a range of indicators that illustrate some of their activities over the last 12 months, including:
- **£1,005,312** funding secured for community organisations.
  - **2,381** subscribers to the 100% Digital Leeds Newsletter.
  - **713** people attended 100% Digital Leeds events.
  - **319** people attended 100% Digital Leeds Digital Inclusion Awareness workshops.
  - **220** teams, services and organisations across all sectors worked with 100% Digital Leeds.
13. The 100% Digital Leeds team carried out a sample survey of 10% of the organisations they worked with over the last year. They asked organisations to report on the number of digital inclusion activities and interventions delivered across the city, and the number of people reached through those interventions. The organisations that took part in the snapshot survey represented a wide range of providers, including some with a citywide reach and those working in specific areas of the city. Some of the organisations that took part serve a general population and others specialise in working with specific communities of interest.
14. The survey showed that over the last 12 months across the 10% of organisations who completed the survey:
- **2,611** people were supported on 1-2-1 digital skills sessions.
  - **2,162** people were supported on group digital skills sessions.
  - **2,140** people experiencing data poverty received SIM cards with free calls, texts and data from Good Things Foundation's National Databank.
  - **462** people borrowed a digital device from one of the lending schemes run by 15 of the organisations who responded to the survey.
15. Over **7,000** people were directly supported by just 10% of the organisations that 100% Digital Leeds worked with last year. When added to the work of the 90% of organisations who did not complete the survey, these figures show the scale of the 100% Digital Leeds programme. Every year, tens of thousands of people across Leeds are supported to increase their digital inclusion.
16. Two of the barriers to digital inclusion are digital skills and connectivity. 100% Digital Leeds addresses those barriers, and many others, in collaboration with hundreds of delivery partners across the city. Broadband coverage for Leeds North East (of which Outer North East sits) is illustrated at **Appendix 1**. The list of organisations, teams and services that 100% Digital Leeds has worked with to increase digital skills over the last 12 months is listed at **Appendix 2**.

## Conclusion

17. The 100% Digital Leeds approach brings together key partners to design digital inclusion interventions based on the needs of a particular community. This could be a geographical

community, such as a ward or a Local Care Partnership area, or a community of interest such as unpaid carers, older people, or people with learning disabilities. Partners are brought together to co-produce bespoke solutions, building partnerships and bridges between services and organisations that serve those communities.

18. 100% Digital Leeds works with teams, services and organisations who have a deep understanding of the needs and the lived experiences of their service users. The digital inclusion interventions are embedded within existing support mechanisms around that community, taking a holistic and person-centred approach to ensure the solutions put in place are meaningful and adaptable to changing circumstances.

19. In all cases the team ensures consultation, engagement and collaboration are built into every stage of the 100% Digital Leeds approach to increasing digital inclusion across the city.

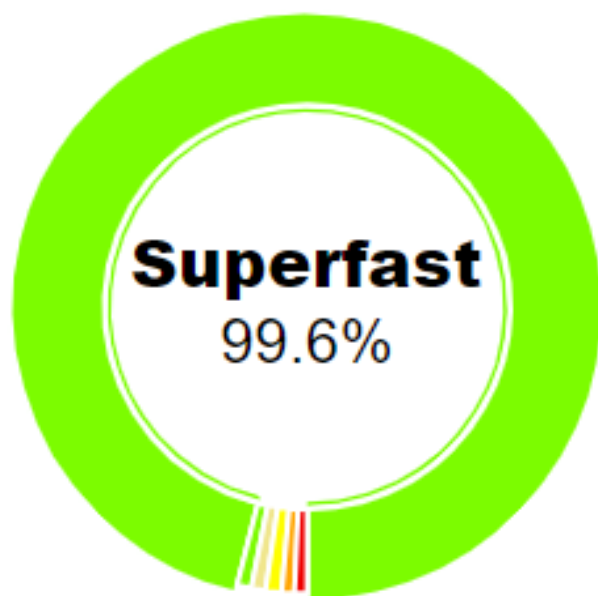
### **Background information**

- **Appendix 1:** Illustrative broadband speed and coverage for Leeds North East.
- **Appendix 2:** Organisations that 100% Digital Leeds worked with last year.



# Leeds North East Superfast and Fibre Coverage

Latest Figures History



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Superfast (>24 Mbps):	99.68%	Below 2 Mbps down:	0.00%
Superfast (>=30 Mbps):	99.62%	Below 10 Mbps down: (Legal USO)	0.04%
Gigabit (DOCSIS 3.1 or FTTP):	97.31%	Below 10 Mbps, 1.2 Mbps up:	0.30%
Full Fibre (FTTP or FTTH):	83.62%	Below 15 Mbps: (High Speed Broadband)	0.25%
Alt Net FTTP: FTTP excluding Openreach, KCOM and Virgin Media RFOG	15.17%	Ultrafast (>100 Mbps):	97.49%
Openreach FTTP:	81.78%	Virgin Media Cable:	90.84%
'Fibre' partial/full at any speed: (FTTC/VDSL/G.fast/Cable/FTTP)	99.71%	Openreach (>30 Mbps):	95.32%
		Openreach G.fast:	0.23%

Coverage percentages include both residential and business premises and is based around postcode level data. The speed available are determined by a model that reconstructs the Openreach exchange/cabinet based network, and takes into account the distance limitations of ADSL2+ and VDSL2/G.fast (FTTC) services.

# Leeds North East Speed Test Results (Mbps)

Last Quarter History

Any Openreach ADSL FTTC Cable FTTH 3G/4G

ADSL, ADSL2+, FTTC, fibre, cable, mobile and wireless speeds

Technology Split: FTTC 38.5% Cable 61.5%



Estimated Maximum Mean Download Speed:

856 Mbps

This figure is based around everyone buying the fastest Virgin Media, KC or Openreach product available to them, based on current product availability. Distance limitations of ADSL2+ and VDSL2 are factored into the calculation.

Speed test results are based on the analysis of results from our [speed test](#) or partners who use our speed test service. We believe this is the largest analysis of crowd sourced speed test data for the UK and the technology splits by area help to show what the public is experiencing for the different types of services across the UK.

Check your postcode

Go



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**Key**

- We've finished the main part of our build
- We're building in this exchange
- We'll be building soon, with services available within 12 months
- We'll be building in the future
- This exchange isn't in our major build yet

0-19 teams (LCH)	DWP	Leeds Health and Care Academy	Northern Ballet
AbilityNet	East Leeds Project	Leeds Hearing & Sight Loss Service	Novus
Active Leeds	Disability Hub (Leeds City Council)	Leeds Beckett University	OWLS
Access and Usability Group (Leeds City Council)	Drighlington Digital	Leeds Irish Health and Homes	One to One Development Trust
Advonet	East Street Arts	Leeds Mind	PAFRAS
Age UK	Emerging Futures	Leeds Care Delivery Service	Open Source Arts
Ahead Partnership	Emmaus Leeds	Leeds Older People's Forum	Opera North
Alzheimer's Society	Engage Leeds	Leeds City College	People in Action
Applebox Company	Feel Good Factor	Leeds Community Healthcare Trust (LCH)	People Matters
Armley Helping Hands	Flourishing Families Leeds	Leeds Recovery College	Performance Ensemble
Arts and Minds	Forum Central	Leeds Refugee Forum	Public Health
Arts Council North	Forward Leeds	Leeds Health and Care Academy	Purple Patch Arts
Ascendance	Get Technology Together	Leeds Health Awareness Project	Pyramid of Arts
Artlink West Yorkshire	Getaway Girls	Leeds Society for Deaf and Blind People	Rainbow Junction
Arts Together	GIPSIL	Leeds Housing Options	RETAS
Aspire	GP Confederation	Leeds International Concert Season	Richmond Hill Elderly Action
Ascendance	Groundwork	Leeds South and East Foodbank	RJC Dance
Asha	Guide Dogs for the Blind Association	Leonard Cheshire	Salvation Army Morley
Aspire	HALO Project (Hamara)	Leeds Libraries	Scope
Association of Blind Asians	Hamara	Lighthouse Futures Trust	Seacroft Friends and Neighbours
AVSED	HAVA	Linking Leeds	RJC Dance
BAME Hub	Health For All	Leeds Playhouse	Sense
Barclays	Hippo Digital	Live Music Now	Shannon Trust
BARCA	Holbeck Together	Local Care Partnerships	Simon on the Streets
Basis	HOPE	Local Government Association	Slate Leeds
Belle Isle Senior Action	Hubbub	LS14 Trust	SmartWorks
Better Leeds Communities	Infinity Works	Leeds Teaching Hospital Trust (LTHT)	Solace
Bevan Healthcare	Kentmere Community Centre	Left Bank	Space2
BITMO	Health Partnerships Team	Meanwood Valley Urban Farm	Specialist Autism Services
Bramley Community Centre/Bramley Elderly Action	Healthwatch Leeds	Linking Leeds	St Anne's Resource Centre
Burmantofts Senior Action	Highrise Project	Mears Foundation	St George's Crypt
Café Leep	HMP Leeds	Mencap	St Giles Trust
Canal Connections	HMP New Hall	LYPFT Learning Disability Service	St Paul's Church (Ireland Wood)
Cardigan Centre	HMP Wealstun	Mafwa Theatre	St Vincent's Support Centre
Carers Leeds	HMPPS	Marks and Spencers Archive	STEP
Caring Together in Woodhouse and Little London	Kirkstall Valley Development Trust	MHA Communities Horsforth	Swan Song Project
Catch 22	Homeless and Health Inclusion Team (LCH)	MHA Communities Rothwell	The Old Fire Station
CFO Activity Hub	Learning Partnerships	MHA Communities South Leeds	The Tech Ladder
CHANFOB	Housing Leeds	MHA Communities West Leeds	Three
Change Grow Live	Hyde Park Picture House	Middleton Elderly Aid	Thrive By Design
Chapel FM	Inc360	Mindwell Leeds	Together Women
Chapelton & Harehills Area Learning Project	Ingeus	Moor Allerton Elderly Care (MAECare)	Touchstone
Chapelton Citizens Advice	Leeds & District FA	Morley Digital	Trust Leeds
Children's Centres	Leeds Asylum Seekers' Support Network	Move Mates	Turning Lives Around
Clarion Housing	Leeds Autism Services	MindWell Leeds	Unity in Poverty Action
Compass St Johns	Leeds Beckett University	Nari Ekta	University College London
Complete Woman CIC	Leeds Care Delivery Service	Moortown Baptist Church	Unleashing Refugee Potential LEEDS
Connect in the North	Leeds Caring Hands	Neighbourhood Action in Farnley, New Farnley and Moor Top	Voluntary Action Leeds
Connecting Roma	Leeds Community Foundation	Net Garforth	WEA Worker's Educational Association
Constella OperaBallet	LEEDS 2023	New Wortley Community Association	West Yorkshire Community Chaplaincy Project (WYCCP)
Crossgates & District Good Neighbours Scheme	Leeds and York Partnership Foundation Trust (LYPFT)	Oblong	WISE
Damasq	Leeds Arts Health and Wellbeing Network (LAHWN)	OPAL	Women's Health Matters
DAZL	Leeds Creative Aging Forum	Opera North	Yorkshire Dance
Deafblind UK	Leeds Food Aid Network	Otley Action for Older People	YourBackyard
Diabetes Team - LCH	Leeds GATE	Our Way Leeds	Zest for Life

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**Report of:** Gareth Self, Gypsy Traveller Service Refugee Resettlement Manager

**Report to:** Outer North East Community Committee  
(Harewood, Alwoodley, Wetherby)

**Report author:** Gareth Self, Gypsy Traveller Service / Refugee Resettlement Manager

**Date:** 11<sup>th</sup> December 2023

**To note**

## **Title: Gypsy Traveller Service**

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### **Purpose Of Report**

1. To provide the Outer North Community Committee with an update on the work of the Gypsy Traveller Service

### **Main Issues**

2. To provide the Outer North Community Committee with an update on encampments within the area, any preventative measures explored and further discussion points.

### **Recommendations**

3. Elected Members are asked to note the contents of the report and discuss if their ward has any suitable locations that could potentially be used as stopping sites.

### **Background**

4. Travellers Service Team forms part of the Communities, Housing and Environment Directorate and performs three core roles within the Leeds city boundaries.
  - To manage the Leeds City Council permanent caravan sites, Cottingley Springs and Kidacre Park.
  - To respond to unauthorised encampments city wide.
  - Liaise with and build links between the Gypsy and Traveller community and the wider community in Leeds, ensuring access to services is maximised.
5. In Leeds we see approximately 100 roadside encampments each year. This year Leeds has seen an increase and estimate 120+ by the end of March 2024. The majority



of encampments occur in the East and South of the City, we have seen a sharp increase recently in the North. The newly created East Leeds Orbital Road has been encamped on by smaller groups of Travellers.

6. Leeds has a negotiated stopping policy whereby it will consider suitability for encampments to remain for a period of up to 28 days in situ or be moved to an alternate site in a managed and cooperative way. This has been successful in part but more recently sites are not suitable for negotiation due to their location. The cost to the Local Authority is approximately £230k - £250k. This figure incorporates legal fees, bailiff costs, cleaning and securing of sites.

### Overview of Roadside Encampment Process

7. New encampments reported are visited normally the same day or within 24 hours.
8. Site visits takes place with the Traveller team and West Yorkshire Police to assess the encampments and carry out welfare checks.
9. Legal process commences and as part of this it is considered whether negotiation is possible or to evict through the court process. Alongside this we may request the use of Police Powers commonly known as a section 61.
10. Sites are visited frequently, and where practicable portable toilets and household waste management arranged.
11. Site continue to be monitored by the Traveller team and a police log is set up to log incoming calls.
12. Families tend to move of own accord or court order granted and group will leave the site. It is then secured where possible and cleaned. Families will normally relocate to a new site.

### Encampments in Outer North Area over the last 3 years

Year	Total Encampments in Leeds	% Encampments Outer North East Area	Average Days + Cost
2021	109	2%	12 days - £6,807
2022	93	3%	15 days - £3,294
2023 to date	81	9%	3 days - £111 (short stays, S61 used once, no legal costs)

13. The last three years have seen a shift in the location of encampments. Development and target hardening of once regular sites has created a decrease in the number of locations available. In the Outer North East area we have seen more frequent encampments at Wetherby Leisure Centre, The Ings and the Wilderness Car Park. There has been an increase in encampments in neighboring wards we believe due to

the popularity of the ELOR. Over the last 2 years we have seen 24 encampments in Cross gates & Whinmoor Ward with 12 of these on or close to the ELOR.

14. An update regarding land adjacent to the ELOR has been provided by James Gray, Principal Engineer:

- Numerous measures have been installed to deter illegal camping and fly-tipping. In particular, these include installation of concrete and steel bollards along with large stone boulders. Demountable bollards have been installed where vehicular access needs to be maintained for mowing etc. Unfortunately, criminals (who are equipped with industrial equipment) have vandalized some of these items. The maintenance teams are working hard to replace these items as swiftly as possible.
- Many incremental adjustments have been made to the road signs and roadmaking's etc. Further adjustments are due on site over the coming weeks. On request of the police, a number bays have been installed to facilitate the use of mobile speed cameras.

15. We have two main groups consisting of 1 and 5 caravans travelling within the city.

16. The pattern is that generally larger groups pass through the city during the spring/summer months as has been the situation to date.

### **What makes for a suitable Negotiated Stopping Site**

- Suitable surfacing – hardstanding preferable although grass good for summer months.
- Good boundary with safe access
- Size – suitable for 5-12 caravans max
- Close to amenities – shops, GP/Hospital, schools
- Local area – not impacting on residential communities
- Amenities – ability to supply toilets and household waste removal

### **Points for further consideration**

- To consider whether there are any available stopping locations
- Whether ward members in conjunction with Leeds GATE, LCC officers and members of the roadside community would wish to speak about future locations

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**Report of:** Head of Locality Partnerships

**Report to:** Outer North East Community Committee  
(Alwoodley, Harewood & Wetherby)

**Report author:** Carl Hinchliffe, Community Committee Team Manager

**Date:** 11<sup>th</sup> December 2023 **For decision**

## Outer North East Community Committee Finance Report

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### Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24. Financial decisions are taken to the Community Committee meetings to ensure transparency and that financial regulations are met.

### Main issues

2. Each Community Committee has been allocated a Wellbeing Budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying for funding must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100,000) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every six months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North East Community Committee this means that the money for the Alwoodley, Harewood and Wetherby ward will be administered by the following Parish Councils; Aberford & District, Alwoodley, Bardsey Cum Rigton, Barwick in Elmet & Scholes, Boston Spa, Bramham cum Oglethorpe, Bramhope and Carlton, Clifford, Collingham with Linton, East Keswick, Harewood, Scarcroft, Shadwell, Thorner, Thorp Arch, Walton and Wetherby.
9. It was agreed that CIL monies for Alwoodley, Harewood and Wetherby wards would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback, if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of budgets which have been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. At the first meeting of the 2016/17 municipal year, the Committee agreed the following 'minimum condition' in order to reassure Members that all delegated decisions would be taken with appropriate Member consultation and only when such a condition has been satisfied:
- That all 3 Ward Members must be in agreement (unanimous) for a delegated decision to be approved. This was reiterated at the first meeting of 2023/24.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
16. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs and also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1<sup>st</sup> April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.

#### **Wellbeing Budget Position 2023/24**

17. The total revenue budget approved by Executive Board for 2023/24 was **£47,460**. Table 1 shows a carry forward figure of **£91,178.73** which includes underspends from projects completed in 2022/23. **£29,598.76** represents wellbeing allocated to projects in 2022/23 and not yet completed. The total revenue funding available to the Community Committee for 2023/24 is therefore **£109,039.97**. A full breakdown of the projects approved or ring-fenced is available on request.
18. The total amount approved on Table 1 includes all the projects the committee has approved in 2023/24. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
19. The Community Committee is asked to note that there is currently a remaining balance of **£41,621.79**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing Revenue 2023/24**

	£
<b>INCOME: 2023/24</b>	<b>£47,460</b>
<b>Balance brought forward from previous year</b>	<b>£91,178.73</b>
<b>Less projects brought forward previous year</b>	<b>£29,598.76</b>
<b>TOTAL AVAILABLE: 2023/24</b>	<b>£109,039.97</b>

	£	Ward Split		
		Alwoodley	Harewood	Wetherby
<b>Income 2023/24</b>	<b>£109,039.97</b>	<b>£28,386.65</b>	<b>£26,684.19</b>	<b>£53,969.13</b>
<b>Projects</b>	<b>£</b>	<b>Alwoodley</b>	<b>Harewood</b>	<b>Wetherby</b>
Slaid Hill Additional Seat	£1,000	£1,000		
Alwoodley Road Safety	£2,545	£2,545		
Grit Bins (Alwoodley)	£3,386	£3,386		
Community Connections (used for Getting Older Staying Healthy)	£2,115	£2,115		
Harewood Environmental Fund	£10,000		£10,000	
Community Engagement (Harewood)	£1,000		£1,000	
Getting Older Staying Healthy)	£7,115	£7,115		
Aberford Xmas Lights	£3,000		£3,000	
Harewood & Wetherby Road Safety Project 2023	£5,090.40		£2,545.20	£2,545.20
Wetherby and District Development Fund	£22,000			£22,000
Community Engagement (Wetherby)	£500			£500
Community Skips	£2,500			£2,500
Grit Bins (Wetherby)	£3,000			£3,000
Litter Bins (Wetherby)	£2,750			£2,750
Harewood and Wetherby Anti Burglary Project	£7,838.16		£3,919.08	£3,919.08
External Training Facilities	£888.00	£888.00		
Walton Village Hall Fair	£700.00			£700.00
Moortown Rugby Club Bonfire	£750.00	£750.00		
Speed Indicator Devices	£880.00	£880.00		
Barwick and Scholes Christmas Lights	£992.00		£992.00	
<b>Total Amount Approved</b>	<b>£78,049.56</b>	<b>£18,679</b>	<b>£21,456.28</b>	<b>£37,914.28</b>
<b>Underspends</b>	<b>-£10,631.38</b>	<b>-£2,503.61</b>	<b>-£7,002.74</b>	<b>-£1,125.03</b>
<b>Actual Remaining Balance (Total/Per ward)</b>	<b>£41,621.79</b>	<b>£12,211.26</b>	<b>£12,230.65</b>	<b>£17,179.88</b>

### Wellbeing and Capital Projects for Consideration and Approval

20. The following projects are presented for Members' consideration:

21. **Project title:** Deepdale Centre Utility Costs

**Name of group/organisation:** Deepdale Community Association

**Total project cost:** £7,000

**Amount proposed (Wellbeing):** £7,000 (from the Wetherby & District Development Fund)

**Wards covered:** Wetherby

**Project description:** Increase in utility costs, the funds applied for will help the Deepdale Community Association to continue to provide a facility for the local community.

22. **Project title:** Land Purchase East Keswick

**Name of group/organisation:** East Keswick Village Hall

**Total project cost:** £85,000

**Amount proposed (Wellbeing):** £6,500 (from the Harewood Environmental Fund)

**Wards covered:** Harewood

**Project description:** East Keswick Village Hall will use the monies to enable the community to create a natural, safe creative outside community space for a range of projects, including planting fruit trees and wildflowers. The outdoor space will be a place where people of all ages can learn new skills or meet and make new friends.

### **Delegated Decisions (DDN)**

23. Since the last Community Committee meeting on the 18<sup>th</sup> September 2023, there has been one project approved by DDN for additional litter bins in Wetherby = £2,750.

### **Declined Projects**

24. Since the last Community Committee meeting on the 18<sup>th</sup> September 2023, no projects have been declined.

### **Youth Activities Fund Position 2023/24**

25. The total available for spend in Outer North East Community Committee in 2023/24, including carry forward from previous year, is **£47,171.40**.

26. The Community Committee is asked to note that so far, a total of **£32,560** has been allocated to projects to be provided in this financial year, as listed in **Table 2**.

27. The Community Committee is also asked to note that there is a remaining balance of **£14,611.40** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2023/24**

	Total allocation	Ward Split 8-17 Population		
		Alwoodley	Harewood	Wetherby
<b>Income 2023/24</b>	<b>£31,833</b>	£12,192.04	£9,772.73	£9,868.23
Carried forward from previous year	<b>£70,553.74</b>	£21,125.76	£26,341.57	£23,086.41
Total available (including brought forward balance) for schemes in 2022/23	<b>£102,386.74</b>	£33,317.80	£36,114.30	£32,954.64
Schemes approved in previous year to be delivered this year	<b>£55,215.34</b>	£17,920	£15,418.67	£21,876.67
Total available budget for this year 2023/24	<b>£47,171.40</b>	£15,397.80	£20,695.63	£11,077.97
<b>Projects 2023/24</b>	<b>Amount requested YAF</b>	<b>Alwoodley</b>	<b>Harewood</b>	<b>Wetherby</b>
Leeds Rhinos Summer Camps (Wetherby)	£5,000			£5,000
Scarcroft Junior Cricket Project	£2,400		£2,400	
Breeze in the Park 2023	£1,900			£1,900
Shadwell Tee Time Tennis	£2,000		£2,000	
Leeds Rhinos Summer Camps (Alwoodley)	£6,010	£6,010		
IGBO Union Holiday Camp	£500	£500		
Jubilee Games (Ringfence)	£10,000		£10,000	
Tempo FM Radio Academy	£3,750			£3,750
Moor Allerton Playscheme	£1,000	£1,000		
<b>Total spend against projects</b>	<b>£32,560</b>	<b>£7,510</b>	<b>£14,400</b>	<b>£10,650</b>
<b>Underspends</b>			<b>-£1,733</b>	
<b>Remaining balance per ward</b>	<b>£14,611.40</b>	<b>£7,887.80</b>	<b>£8,028.63</b>	<b>£427.97</b>

### Youth Activity Funding Projects for Consideration and Approval

28. **Project title:** Wetherby Youth Project

**Name of group/organisation:** Leeds Youth Service

**Total project cost:** £450.00

**Amount proposed (YAF):** £427.97

**Wards covered:** Wetherby

**Project description:** Funding will be used in the form of supporting the delivery of Christmas Parties and a trip over the school holiday period (either Christmas or February half term). Young People will be consulted on all aspects and on planning, delivery and evaluation.

### Capital Budget 2023/24

29. The Outer North East Community Committee has a capital budget of **£33,895.01** available to spend. Members are asked to note the capital allocation broken down by ward and summarised in **Table 3**.

**TABLE 3: Capital 2023/24**

	£	Alwoodley	Harewood	Wetherby
Balance March 2023	£28,195 .01	£11,053.69	£9,587.66	£7,553.66
Capital injection April 2023	£3,800	£1,266.66	£1,266.66	£1,266.66
Capital injection November 2023	£1, 900.00	£633.33	£633.33	£633.33
Balance December 2023	£33, 895.01	£12,953.68	£11, 487.66	£9,453.67

**Community Infrastructure Levy (CIL) Budget 2023/24**

30. The Community Committee is asked to note that there is **£0** total payable to the Outer North East Community Committee.

**Monitoring Information**

31. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

32. An update will be provided at the next Outer North East Community Committee meeting.

**Corporate Considerations****Consultation and Engagement**

33. The Community Committee has previously been consulted on the projects detailed within the report.

**Equality and Diversity/Cohesion and Integration**

34. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

**Council Polices and City Priorities**

35. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

**Resources and Value for Money**

36. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

37. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

38. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Recommendations**

39. Members are asked to make a decision on and note:

- a. Minimum condition arrangements for 2023/24
- b. Changes to the Small Grant administration process (paragraph 18)
- c. Details of the Wellbeing Budget position (Table 1)
- d. Wellbeing proposals for consideration and approval (paragraph 21 & 22)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Youth Activity Funding proposals for consideration and approval (paragraph 28)
- g. Details of the Capital Budget (Table 3)
- h. Details of the Community Infrastructure Levy Budget (paragraph 29)





**Report of:** Head of Locality Partnerships

**Report to:** Outer North East Community Committee  
(Alwoodley, Harewood, Wetherby)

**Report author:** Carl Hinchliffe, Community Committee Team Manager

**Date:** 11<sup>th</sup> December 2023 **To note**

## **Outer North East Community Committee Update Report**

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### **Purpose of Report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main Issues**

#### **Updates By Theme**

##### **Environment and Community Safety: Champion Cllr Lamb**

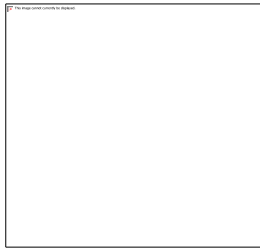
3. An update will be provided for the next committee meeting.

##### **Children and Families: Champion Cllr R Stephenson**

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved in the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. A Youth Activity Fund Consultation Survey is now 'live' and young people can complete the survey by clicking the YAF Survey link, or alternatively, by scanning the QR code. The last day that young people can respond is the 31<sup>st</sup> March 2024.

**YAF Survey QR code:**

**YAF Survey link:**



<https://surveys.leeds.gov.uk/s/H5X5TG/>

### **Employment, Skills and Welfare: Champion Cllr S Firth**

7. An update will be provided for the next committee meeting.

### **Health, Wellbeing and Adult Social Care: Champion Cllr N Harrington**

8. An update will be provided for the next committee meeting.

### **Updates from Key Services**

#### **Cleaner Neighbourhoods Team**

9. If you have any unwanted items that are not suitable for donation and you cannot get to a Recycling Centre, you can book in a free unwanted items collection (bulky collection). If you live within the Leeds council tax area the service can collect up to 5 items per collection, with a maximum of 4 collections per year.
10. The De-Leafing programme is now in full swing, the operational teams are working with colleagues in Parks and Countryside to blow and sweep the leaves. The teams are working via established maps, operational staff knowledge, Councillor and customer referrals to systematically tackle as a priority the vulnerable and high traffic area.
11. Any environmental issues should continue to be reported in the usual way via the online portal or by emailing at [eneaction@leeds.gov.uk](mailto:eneaction@leeds.gov.uk).
12. Please see tables below for service request figures 1<sup>st</sup> September 2023 to 28<sup>th</sup> November 2023.

<b>Service Request Type</b>	
A Board	1
Abandoned Caravan/Trailer	0
Abandoned Vehicle	1
Bin not Returned	5
Commercial Premises Duty of Care Inspect	0
Commercial Waste Issues	3
Damage to Highway	5
Dangerous Wall	0
Domestic Waste Issues	1
Drainage	2
Flyers	0
Flyposting	0
Housing - Defect	8
Housing - Vacant	0

Illegal Advertising	4
Illegal Vehicle Crossing	0
Litter from vehicles	1
Litter Problems	0
Nuisance - Accumulation/Deposit	1
Nuisance - Light	1
Nuisance - Other	4
Nuisance - Premises	0
Nuisance Vehicle	0
Obstruction	16
Odour - Other	0
Placard	0
Rodents	1
Smoke from Bonfire	5
Smoke from Chimney	3
Trading on Highway	0
Vehicles for Sale	0
Verge or Pavement Parking	0
Waste in Gardens	0
<b>Total</b>	<b>62</b>

<b>Service Request Type</b>	<b>Alwoodley</b>	<b>Harewood</b>	<b>Wetherby</b>
Fly Tips	36	29	16
Bulky Waste Collections	117	118	100
Dead Animal Removal	11	0	2
Ginnel Clearances	1	1	2
Path Sweeping	7	8	12
Road Sweeping	4	12	16
Graffiti	2	0	2
Leafing Issues	8	0	31
Dog Fouling	2	1	1

### **Climate, Energy and Green Space**

13. The Queen Elizabeth II Memorial Bench for East Keswick has been installed. East Keswick Parish Council are looking into raising funds for a King Charles Coronation Bench.
14. Parks and Countryside are working with Harewood Parish Council on the proposals for the play areas in Scholes village, the public park and Scholes Primary School.
15. A proposal has been brought forward by Shadwell in Bloom and Incredible Edible for an edible bed at Holywell Lane recreation ground, Shadwell. Support has been secured from the Parish Council, so an agreement with the group will be drafted regarding the upkeep of the area long term. Support is requested from Harewood Ward members as the proposal is to utilise the existing central shrub border.
16. Climate, Energy and Green Space colleagues are working with Alwoodley Ward members on the proposals for the provision of a slide or additional play items for the playground in Wigton Woods.
17. Tree planting will be undertaken as part of the tree planting season at The Ings, Wetherby.

18. New signage showing the route for the Harland Way, Wetherby is due to be completed by Christmas 2023.

## **Public Health**

### **Heating on Prescription**

19. Public Health Localities and Primary Care have been successful in securing funding from Household Support Fund 4 to redeliver the Heating on Prescription Scheme in primary and secondary care. The overarching aim of the scheme is to ensure that those most clinically at risk of ill health due to cold can stay well and warm at home this winter. The scheme is being delivered by third sector organisation Care and Repair, in partnership with Green Doctors and will be available until March 31<sup>st</sup> 2024.
20. Heating on Prescription provides eligible patients financial assistance towards paying energy bills and practical solutions to reduce energy costs and tackle the causes of heat loss, damp and mould. Patients will also be supported with onward referrals to other organisations for additional support if needed. Referral pathways have been in-built into Primary and Secondary Care clinical systems to support a quick and efficient referral process. For more information please contact: [jessica.dewhurst@leeds.gov.uk](mailto:jessica.dewhurst@leeds.gov.uk)

### **Winter Wellbeing**

21. Cold weather increases the risk of heart attacks, strokes, lung illnesses, flu and other diseases. People slip and fall in the snow or ice, sometimes suffering serious injuries. Some groups, such as older people, very young children and people with long term conditions are particularly vulnerable to the effects of cold weather and living in deprivation.
22. Although there are several factors contributing to winter illness and death, in many cases simple preventative action could avoid many of the deaths, illnesses and injuries associated with the cold. For advice and support visit: [Winter Protection](#)
23. Key messages are as follows:
- Get vaccinated if you're eligible ensure you've had your flu jab and Covid booster.
  - If you are able to, keep the inside of the house warm. If you can't heat the whole house, then heat the room you're in.
  - Seek help if you're struggling with fuel bills or energy efficiency.
  - Keep active and seek support if you're worried about a fall.
  - Have regular hot food, drinks and snacks.
  - Connect to the local community.
  - Be prepared for winter.

### **Winter Messaging**

24. Extreme cold can have a significant impact on people's health. Reasons for the increased risk of ill-health during cold weather include poor quality housing, increased circulation of flu and other infectious diseases, physical hazards such as snow and poor mental health

related to isolation. Increases in the cost-of-living and the impact that food and fuel poverty can have on health especially during winter months is also a factor.

25. A webinar to find out more about Winter Messaging, will be delivered on 13<sup>th</sup> December 2023, 11.30am to 12.30pm by staff from the Public Health team. You can find out more and book online [here](#).
26. The webinar will include:
  - National Adverse Weather Plan and new weather alerts.
  - Key Public Health winter messages.
  - Organisations and services in Leeds to support the most vulnerable.
  - Winter vaccination messages.
  - Mental Health risk factors and support.
  - Cost-of-living support and signposting.
  - Resources and support links.

### **Flu and Covid Update**

27. The latest information from UK Health Security Agency (UKHSA) shows that Covid case rates have slightly decreased, flu rates remain low and more people have come forward for both their Covid and flu vaccines. Those aged 75 and over continue to have the highest hospitalisation rates from Covid, although these have decreased from the previous recorded period. Information about eligibility for the flu vaccine this autumn is available [here](#)
28. UKHSA guidance on how people can protect themselves against flu is available [here](#). General information about the flu programme, including a video for health care professionals and a flu immunisation e-learning programme is available [here](#).
29. The national booking system for autumn Covid vaccines is open. Those eligible include all those aged 65 and over, pregnant women and those with an underlying health condition. These people will receive invitations from the NHS to encourage them to get their Covid and flu vaccines. The Covid national booking system can be accessed [here](#).

### **Asset-Based Community Development Work (ABCD)**

30. An event marking a special birthday of a pioneering asset-based community development programme in Leeds took place recently. Further information on the event can be found here: [Innovative ABCD in Leeds programme celebrates milestone](#)
31. Over 150 attendees, including members of third sector organisations, interested representatives of other local authorities and city councillors came together to celebrate the 10th birthday of the ABCD programme.
32. Developed in partnership between Leeds City Council and third sector organisations, a key aim of ABCD in Leeds is to shift power back into the hands of local communities and provide them with the support and tools they need to make meaningful change in the areas they live through a variety of different projects. In doing so, ABCD has played its part in helping to improve the skills, learning and health and wellbeing of residents and the tackling of different

issues such as loneliness and social isolation. You can find out more about ABCD in Leeds [here](#).

## Campaigns

33. Lung Cancer Awareness Month November. Lung Cancer is the third most common type of cancer in the UK. The symptoms are difficult to spot early on, so it's important to know what to look out for and how to can reduce the risk. Further information can be found [here](#).
34. Leeds Teaching Hospitals Trust (LTHT) has a walk-in chest x-ray service for adults aged over 40 with signs of potential lung cancer. This service can be accessed without the need for a referral or appointment. Further information can be found [here](#).
35. A recording of the 2022 'Want to know more about' session on cancer is available to watch. Titled 'Cancer – Removing barriers and improving cancer outcomes in Leeds', it is suitable for anyone working to improve health and wellbeing in Leeds. You can watch the webinar [here](#).

## Success

36. On 11th October 2023, the ninth annual Public Health and Wellbeing Conference took place at Leeds Civic Hall – A Bridge over Troubled Water: Public Health in a “cost of living crisis”. The conference was aimed at anyone who works, volunteers or studies in Leeds and has a role or interest in promoting health and wellbeing and tackling health inequalities.
37. The event was a success with over 80 delegates attending and there was a real buzz with great speakers including the Joseph Rowntree Foundation talking about their research into deep poverty and 28 local organisations holding stalls and able to promote the fantastic work they are doing in Leeds in response to the cost of living crisis.
38. Delegates were also able to attend a range of interactive workshops including 'In Our Shoes: the impact of the COVID-19 pandemic on children in Leeds'; 'There's no self-care without self-empowerment - mental health, money, power and the cost of living crisis' and 'Marmot and the Localities Public Health team practical application'.

## Leeds Anti-Social Behaviour Team

LASBT East Caseload	Count	% Change on previous month
Current East Caseload	186	+ 10%
Cases Open in last month	44	-12%
Closed Cases in last month	39	-15%
% of active citywide caseload	34%	+2%

39. Of the 44 new cases opened 2 of these were in Outer North East which were both in Alwoodley Ward, 1 x Noise and 1 x ASB, both of which were in the Moor Allerton locality. No specific emerging trends or issues.

40. The excellent district wide and local planning in the run up to Bonfire Night resulted in a generally quiet period over the weekend of 4/5 and 6th November with very little reported anti-social behaviour related to fires and fireworks. West Yorkshire Fire and Rescue also reported that there were no attacks on crews at all over this period, so all in all very successful.
41. Continuing to work with the local Neighbourhood Policing Team and LeedsWatch to deal with any vehicle related ASB reported at the King Lane Park and Ride, this is done using tools and powers provided by the city-wide Public Space Protection Order aimed at tackling nuisance vehicles. The Police take the lead on this using a combination of Engage/Educate/Enforce as appropriate. The number of incidents is reducing and there have been no new offenders so in short once they are engaged with and educated they haven't been returning so that's a positive that the message is getting through.
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## **Community Hubs**

### **Welcome Spaces**

44. All Community Hubs and Libraries across Leeds are 'Welcome Spaces' this initiative is to provide a warm welcome with free hot drinks and games where residents can spend some time with company. For further information please visit: [Welcome Spaces](#)

### **Moor Allerton Community Hub and Library Activities**

- ✓ Weekly Storytime and Rhyme Time, Tuesdays, 10.30 - 11.30am.
- ✓ Weekly Digi Drop Ins, Mondays 1.30 – 2.30pm.
- ✓ Chess Club, fortnightly on Wednesdays, 3.30 - 5pm.
- ✓ Long Covid Group, Tuesdays, 2 - 3pm.
- ✓ Hearing Aid Clinic, every 4th Thursday of the month.
- ✓ Barclays Bank every Monday and Thursday, 9am – 4pm.
- ✓ Jobshop Pop-Up, Thursdays, 9am – 5pm.



## Moor Allerton Community Hub and Library Events

- ✓ 16<sup>th</sup> October, Hate Crime Awareness Pop Up.
- ✓ 17<sup>th</sup> October, class visit from Moor Allerton Church of England Primary.
- ✓ 19<sup>th</sup> October, class visits from both Manor Wood Primary and Allerton Church of England
- ✓ 30<sup>th</sup> October, Sphero Ghost Train, part of half-term children's events.

## Wetherby One Stop Centre and Library and Boston Spa Library Activities

- ✓ Digi Drop ins run weekly at Wetherby, offering support to people on all matters digital.

## Wetherby One Stop Centre and Library and Boston Spa Library Events

- ✓ 7<sup>th</sup> October, Lego Spike Mighty Machines.
- ✓ 20<sup>th</sup> October, Hate Crime Awareness Week drop in.
- ✓ 1<sup>st</sup> November, Sphero Ghost Train at Wetherby part of half-term children's events.

## Housing Leeds

### Housing Advisory Panel

45. There have been five bids approved since the last Community Committee:

- ✓ Scholes Notice Board Relocation.
- ✓ Cranmer Bank Shrub Bed Clearing
- ✓ Boston Spa Youth Activities.
- ✓ Retirement Life Barwick in Elmet Christmas Meals.
- ✓ MWCA Annual Christmas Event

### Budget Summary Sheet 2023/24 Outer North East

	Totals	2023/24 Budget Expenditure
Budget for 2023/24	£24,545.28	
Carry Forward from 2022/23	£5,167.50	<b>50.32%</b>
<b>TOTAL 2023/24 BUDGET</b>	<b>£29,712.78</b>	% available
Approved Budget Spend 2023/24	£14,951.04	
<b>Available Budget (Balance)</b>	<b>£14,761.74</b>	<b>49.68%</b>

46. Please see tables below for updates on budgets.

Budget by Ward	Number of Projects Submitted	Number of Projects Approved	Amount Committed by Panel	% Committed	Other Funding Contributions
Alwoodley	4	2	£7,946.04	26.74%	£18,440.00
Wetherby	4	3	£6,669.00	22.44%	£55,615.60
Harewood	3	1	£336.00	1.13%	£-
Multiple ONE	0	0	£-	0.00%	£-
All ONE	0	0	£-	0.00%	£-
<b>Total</b>	<b>11</b>	<b>6</b>	<b>£14,951.04</b>	<b>50.32%</b>	<b>£74,055.60</b>



## **Employment and Skills**

47. Updates are provided bi-annually with the next update due March 2024.

## **Ward Member Meetings**

48. Ward Member meetings are taking place on a regular face to face basis, either in the locality or in the Civic Hall. Services attending those meetings include, the Cleaner Neighbourhood Team, Parks and Countryside, Forestry, Traffic Management and Highways Maintenance and the Anti-Social Behaviour Team.

49. Councillors find this format of meetings useful, as it allows them to be briefed on what is happening in the service areas and also allows them to raise any questions with the service directly, which they can then relay back to their constituents.

## **Town and Parish Council Forum**

50. The Town and Parish Council Forum meeting took place on the 1<sup>st</sup> November 2023 at Wetherby Town Hall. The agenda included updates from Transdev, West Yorkshire Combined Authority and West Yorkshire Police. The next meeting will be Monday 19<sup>th</sup> February 2024 at Wetherby Town Hall.

## **Leeds Festival Working Group**

51. The Leeds Festival Working Group, set up in 2022 to look at local concerns and ways that the event can improve matters for local residents and attendees of the festival. All parties involved found the meetings useful the process was replicated for the 2023 Festival.

52. The group is co-chaired by the Harewood and Wetherby Councillors, with Leeds City Council officers, Leeds Festival Event Management, the Police and Councillors from the Town and Parish Councils all attending.

53. This years Leeds Festival took place on the 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> August, with entertainment for those camping starting on Thursday 24<sup>th</sup>. A debrief and lessons learned meeting took place on the 12<sup>th</sup> September 2023.

54. Overall Leeds Festival 2023 went well and the additional measures put in place have paid off. The work of the Leeds Festival Working Group has helped with communication of traffic management plans, introduction of additional safety and security elements and help liaise with residents. The first meeting for the 2024 will take place on 19<sup>th</sup> March 2024.

## **Community Engagement**

55. Appendix 1 provides information on posts and details recent social media activity for the Outer North East Community Committee Facebook page.

## **Corporate Considerations**

### **Consultation and Engagement**

56. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

57. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Policies and City Priorities**

58. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

59. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

60. There are no legal implications or access to information issues and this report is not subject to call in.

### **Risk Management**

61. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

62. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

63. The Community Committee is asked to note the content of the report and comment as appropriate.

## Background documents<sup>1</sup>

64. None.

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## Outer North East Community Committee

### Facebook Highlights

18<sup>th</sup> September – 27<sup>th</sup> November 2023

## Appendix 1

Since 18<sup>th</sup> September 2023 the Outer North East Community Committee Facebook page currently has **789 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate. Having said that, all posts can be read without any further interaction!!

The most popular post since 18<sup>th</sup> September 2023, was the post regarding the West Yorkshire Combined Authority Consultation.

- Viewed 2,718 times
- Engaged with 132 times.
- Reached a total of 2,421 people.

The following are screenshots of the most popular three posts since 18th September 2023. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

 **Leeds City Council Outer North East Community Committee** ...  
Published by Elaine Lcc · 1 November at 18:18 · 🌐

Have your say on how buses are run in West Yorkshire  
The West Yorkshire Combined Authority (the Combined Authority) believes it needs to change the way local buses are run to achieve our ambitions for better buses in West Yorkshire. The Combined Authority wants to hear your views and has a consultation running from 10 October 2023 to 7 January 2024.

For further information and to take part in the consultation please visit  
Bus Reform | Your Voice ([westyorks-ca.gov.uk](https://westyorks-ca.gov.uk))

### 2<sup>nd</sup> Most Popular – Multi Sports Camps

1,178 people had this post delivered, with 23 Engagements.

 **Leeds City Council Outer North East Community Committee** ...  
Published by Elaine Lcc · 25 October · 🌐

Multi Sport Camps, October Half Term  
Leeds Rhinos Foundation are once again delighted to be able to offer multi-sport camps over this October Half Term for just £20 thanks to support from the Wetherby Ward Councillors. The camp is available to young people age 7-14 who live in Wetherby, Boston Spa, Clifford, Bramham, Thorpe Arch or Walton. There are 100 places per camp available on a first come, first served basis. Please be aware that demand will be high.

This camp will be held at: Wetherby High School, Monday 30th October – Thursday 2nd November – 10:00 – 15:00

To book your child's place on the camp please visit [tickets.therhinos.co.uk](https://tickets.therhinos.co.uk) or call the Leeds Rhinos Ticket Line on 0371 423 1315 (Please note a £1.50 booking fee applies)

### 3<sup>rd</sup> Most Popular – Children Eat Free Half Term

252 people had this post delivered to them with 9 Engagements.



Leeds City Council Outer North East Community Committee

Published by Elaine Lcc · 31 October at 07:48 · 🌐



Places where children can eat free this half term.



#### MORRISONS

Spend £4.49 and get one free kids meal all day, every day.

#### M&S CAFES

Spend £5 & get one free kid's meal Mon - Fri during the Oct Half term (various dates)

#### SAINSBURY'S CAFES

Kids eat for £1 with the purchase of an adult hot main. From 11:30am every day.

#### ASDA

Kids eat for £1 All Day, Every Day at Asda cafes, with no adult spend required.

#### BEEFEATER & BREWERS FAYRE

Two children under 16 can get a free breakfast every day with one paying adult!

#### YO! SUSHI

From Monday 16th October - Friday 27th 2023 kids eat free with every £10 adult spend

#### GORDON RAMSEY RESTAURANTS

Kids under 8 eat FREE all day, every day at selected Gordon Ramsay restaurants

#### BILLS

2 kids eat FREE Monday - Friday from Monday 23rd October - Friday 3rd November 2023

#### BELLA ITALIA

Children eat for £1 with any adult main. The offer is valid 4-6pm Mon to Thurs.

#### WHITBREAD INNS